

**Vision Group F - Prevention &Public Education**  
**Meeting Minutes for April 9, 2002**  
**Host Airport Hotel, Sacramento**

**I. Introduction**

- A. Members Present: Lois Williams, Jan Ogar, Olivia Ballesteros, Andy Stark, Maureen Phillips, Susan Cox, Fred Claridge, Colleen Campbell, Sharon Pacyna, Chris Ryther, Beth Sise.
- B. Non-Members Present: Miranda Swanson, Mercia Brandon.
- C. Approval of Minutes: Minutes were approved with one change.

**II. Business Items**

- A. Report from State Vision Office:
  - 1. *EMS Guidelines* - Continuing the process.
  - 2. *Vision Leadership Team* – Last meeting was February 7<sup>th</sup>.
    - The Vision Conference is in the planning process.
    - Check in will be done with all of the Vision Groups on what goals and objectives will be completed by the end of the year.
    - VLT will be working on the planning and presentation of the guidelines at the conference.
  - 3. *EMS Plan* – The first draft was presented and Miranda is currently receiving comments on it.
  - 4. Lunch for travel less than 24 hours will not be reimbursed.
- B. State Survey:
  - An updated draft was distributed.
  - 2 new respondents were included.
  - The purpose of the survey was to see if other states had personnel that specifically handled prevention programs, and how those programs were handled.
  - The survey was also to find out where the funding for these programs was derived from.
  - The results were discussed.
  - It was suggested that the results of the survey be discussed at the Vision Conference.
- C. Resolution:
  - Some revisions were made.
  - It was suggested that the resolution include information about the survey, and the need of dedicated staff.
  - Hopefully changes will be ready for the next VLT meeting.
- D. Discussion of Web Site
  - Ed Armitage did a presentation on options for the prevention web site.

E. Committee Reports:

1. *Registry* – Item 1.7 – Permanent Position

- Group decided to promote the need for a coordinator.
- The registry form has been developed.
- The registry draft will be demonstrated at the next meeting in San Diego with program examples.
- A process was developed at the last meeting in February, and forwarded to Miranda and Dan at that time. Work is continuing on this.

2. *Data Group* – Data elements were given to Bonnie.

- Developed injury prevention templates, which were emailed to Roger Trent, for input.
- Elisa Sobo developed the document for developing and evaluating injury prevention programs, which needs to be formatted.
- Jan suggested developing an introduction and format for the data group. Fred will email the text format to Mercia to lay out for the group.

3. *Wellness* – Group is to come up with the numbers to reference on why there is a need for wellness programs.

- Examples of Prevention wellness programs were cited (i.e. IAFF, Phoenix Fire).
- Links will be developed from which organizations can buy equipment, reach vendors, etc.
- Jan suggested designing some actual text for the web page.
- Maureen will bring the template, developed and revised, on how the page should look on the website.

F. Meeting Evaluation

- Average rating was “Good”.
- Members are very happy with progress.

G. Next Meeting

- The next meeting is scheduled for Friday, May 31, 2002 in San Diego.